



Cancellation and Rescheduling Policy

Rescheduling:

Students who need to reschedule their class must provide written notification to: [oldnatickrookie@gmail.com]. The student must provide this notice at least 3 days prior to the day of class. One reschedule is permitted. You may not reschedule to a class that is already full.

No Shows:

Students who do not show up to their scheduled class without notice are not entitled a refund. Rescheduling is not permitted for no shows. Topham Emergency Medical Education is NOT responsible for reminders and ensuring attendance on the reserved dates and times of the student.

Cancellations & Refunds:

To receive a refund, provide written notice to Topham Emergency Medical Education: [oldnatickrookie@gmail.com] at least 5 calendar days prior to the scheduled day of class. ALL refunds are subject to a \$15 cancellation fee. Your refund will be issued within 2 business days. You will receive an automatic refund receipt via email once your refund has been issued. Once your refund is issued, it typically takes 2-5 business days (but may take up to 7-10 business days) to appear on your credit card statement.